



MAHATMA GANDHI MISSION DENTAL COLLEGE & HOSPITAL

Plot No. 1 & 2, Sector-01 (Old 18 & 19), Kamothe, Navi Mumbai- 410 209

Contact No. 08369165763 E-Mail: mgmdch@mgmmumbai.ac.in

Website: www.mgmdchnavimumbai.edu.in

VACANCIES

Applications are invited on plain paper along with all necessary copy of self-attested certificates, from the eligible candidate for the following posts. Qualification and experience as per DCI and MUHS Norms and University Direction No. 01/2017

Sr. No.	Subject	Vacant Post			
		Professor	Associate Professor/Reader	Assistant Professor / Lecturer	Tutor
01	Prosthodontics and Crown & Bridge	1# (OPEN)	----	----	1 (ST) & 1 (OBC).
02	Periodontology	----	----	1(ST)	
03	Orthodontics & Dentofacial Orthopedics	----	----	1(OPEN),	
04	Pediatric & Preventive Dentistry	1(OPEN)	1(OPEN) 1 (SC)	1 (OPEN), 1 (SC) & 1 (VJ-A)	

Note: For detailed information about post, qualification and other terms and conditions please visit College website www.mgmdchnavimumbai.edu.in Last date of Application is 19/08/2025 4.00pm.

Dean

Secretary

**NOTE: APPLICATION SHOULD BE SUBMITTED
IN PRESCRIBED FORMAT ONLY.
INCOMPLETE APPLICATION WILL BE
REJECTED.**

APPLICATION FORM

POST APPLIED :		SUBJECT:	
FULL NAME In Capital letters			SEX M / F
POSTAL ADDRESS	_____ _____ _____ City _____ Dist.: _____ Pin Code: _____		
CONTACT DETAILS	Phone : _____ Cell No: _____ (With STD Code) E-mail : _____		
Birth Date	In Numerical : / / In words : _____ Complete Age : Years- Months- Days- (On Last day of application)		
Religion:	Category: SC /ST/VJNT/SBC/OBC/EWS/OPEN	Caste :	

Qualifications (Attach all relevant Certificates)

Course	Name of the Course	Board / University	Passing Year	% of Marks	Class / Grade
UG					
PG (Speciality)					
Other (Please Specify)					

Experience

(Attach all relevant Certificates & Approvals. Starting from Present / Latest Job at Sr. No. 01)

Sr. No.	Name of the College	Designation / Post Held	Period of Experience			MUHS Approval Letter No. & Date
			From	To	Duration	
01						
02						
03						
04						
05						

Registration No:		State Council:	Other:
MUHS Activities (State Briefly)			
Other Activities (State Briefly)			

- **Paper Published (Attached separate sheet if required) :**

Faculty Name	Title of Publications		National / International	Category	Author I/II/III/IV	DCI Points
	1.					
	2.					
	3.					
	4.					
	5.					
	6.					
	7.					
	8.					
	9.					
	10.					
	11.					
	12.					

- **Paper Presented (Attached separate sheet if required):**

Sr. No.	Title	National / International / Speciality	Date
1.			
2.			
3.			
4.			
5.			

- **Conference Attended / Chair Person (National / Speciality) (Attached separate sheet if required):**

Sr. No.	Name of Conference	Date
1.		
2.		
3.		
4.		
5.		

- **Book Published (Attached separate sheet if required):**

Sr. No.	Name of the First Author	Title of Book	Year of Publication
1.			
2.			

- **Any other Research Activities:**
- **Details of Teaching Training Program attended:**
- **Member of any other organization :**

Date:

Applicant's Signature:

SCRUTINY SHEET

Annexure – D

(To be filled in & Scrutinized by the College)

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1. Post applied : _____ Subject : _____

2. Full Name : _____
(Sumame First)

Date of Birth as per School Leaving Certificate	Age as on Last day		Maximum Age Limit	Remarks / Concession / Relaxation if any	Eligible / Not Eligible	
	Years	Months				
/ / 19						
Post whether Reserved	Information Of candidate					Eligible / Not Eligible
	Category	Cast	Cast certificate	Validity certificate	Non creamy Layer	
Yes / No			Yes / No	Yes / No	Yes / Not applicable	

Sr. No.	Educational Qualifications	Year of Passing	Grade / Class	Percentage	Whether has Requisite Qualifications / Grade	Eligible / Not Eligible
1	UG					
2	PG					
3	PhD / PG DIP / etc					
4	OTHER					

Sr. No.	Approved Experience	Period of Experience			Whether has Requisite Experience in Cadre	Eligible / Not Eligible
		from	to	Duration		
1	As Professor					
2	As Reader					
3	As Lecturer					
4	As Tutor / Professional					

Level	No. of Publications / Research / Titles	Accreditations received, If any	Whether as per Relevance	Remarks	Eligible / Not Eligible
International					
National					
State					

MCH Registration No.	Valid Yes / No	Other Registration / Memberships	Remarks	Eligible / Not Eligible

Eligible / Not Eligible	Over all remarks with reason if not eligible.	Signatures of scrutiny committee members with their Names		
		Member	Principal	Chairman

DETAILS OF ELIGIBILITY CRITERIA

A. Professor

A Bachelors Degree in Dental Surgery from an Indian University with Masters in Dental Surgery / Diplomate of National Board recognised by the Government of India on the recommendations of the Council, and with five years of teaching experience in the speciality as Reader/Associate Professor, and shall have to acquire minimum points for publications as per the scheme given in the table.

B. Reader/ Associate Professor

A Bachelors Degree in Dental Surgery from an Indian University with Masters in Dental Surgery / Diplomate of National Board recognised by the Government of India on the recommendations of the Council, and with four years of teaching experience in the speciality after post-graduation, and shall have to acquire minimum points for publications as per the scheme given in the table..

C. Lecturer

A Bachelors Degree in Dental Surgery from an Indian University with Masters in Dental Surgery / Diplomate of National Board recognised by the Government of India on the recommendations of the Council, in the speciality.

D. Tutor

A recognised BDS Degree of Indian University or an equivalent qualification with at least one year experience.

Note:

1. All the regular teaching faculty shall be full time.
2. Teaching experience gained in medical college, where there are no dental courses, shall not be accepted for teaching post-graduate students. Dental faculty with post-graduate qualification in dentistry, shifting from the dental department of a medical college shall have to complete minimum of three years of teaching experience in a dental college or institution before being accepted as post-graduate faculty.
3. In exceptional cases, the teaching experience, in Government dental colleges, may be considered for further promotion on the basis of total teaching experience.
4. The Reader/Associate Professor in a dental college shall attend teachers training program once in three years.
5. The Senior Residents with post-graduate qualification or Diplomate of National Board recognised by the Council, in the speciality having teaching experience in dental colleges may be considered equivalent to Lecturer/Assistant Professor.
6. Teaching experience in a private dental institution for less than one year shall not be considered relevant for post-graduate faculty.
7. The maximum age limit upto which a person can be appointed or granted extension or re-employed in service against the posts of dental teachers or Dean or Principal, as the case shall be, sixty five years.

PUBLICATIONS:

S.No.	Category	Points
1.	Category I: (1) Journals Indexed to Pubmed – Medline Please see- www.ncbi.nlm.nih.gov/pubmed (2) Journals published by Indian/International Dental Specialty Associations approved by Dental Council of India.	15
	Category II: (1) Medical / Dental Journals published by Government Health Universities awarding dental degree or Govt. Universities awarding dental degree (2) Original Research/Study approved by I.C.M.R/Similar Govt. Bodies (3) Author of Text / Reference Book concerned to respective specialty (4) PhD. or any other similar additional qualification after MDS	10
	Category III: (1) Journals published by Deemed Universities / Dental Institutions / Indian Dental Association (2) Contribution of Chapters in the Text Book	5

MAY BE CONSIDERED AS OPTIONAL IN CATEGORY-I

- The **Journals** indexed to the following agencies can be accepted:-
 - Web of Science
 - <https://clarivate.com/webofsciencegroup/solutions/webofscience-platform/>
 - SCOPUS www.scopus.com
- All original research articles, Systematic reviews, Meta-analysis, Case reports and Review articles published in Web of Science, Scopus and PubMed.
- Owner of Patent

Note:-

- For any publication, except original research, first author (principal author) will be given 100% points and remaining authors (co-authors) will be given 50% points and upto a maximum of 5 co-authors will be considered.
- For original research, all authors will be given equal points and upto a maximum of 6 authors will be considered.
- Maximum of 3 publications would be considered for allotting points in Category III.
- Publication in Tabloids / Souvenirs / Dental News magazines / abstracts of conference proceedings / Letter of acceptance etc. will not be considered for allotment of points.

Total Score Required:

For Professor and HOD:	40 marks
Professor:	30 marks
Reader/Associate Professor:	20 marks

IMPORTANT:

- A post-graduate teacher would be re-evaluated every three years and shall have at least an additional 15 points in their score.
- A **Journal Review Expert Committee** may be formed which shall enlist all the available international and Indian dental journals in various categories. The list would be displayed on the Council's website. The Committee shall also be responsible for making annual review of the list of journals and shall continuously monitor the standard of publications in various journals and the categories of publications may be upgraded / downgraded, if the standard is not maintained by the journal. In case of any dispute, the recommendation of the Expert Committee shall be reviewed by the Executive Committee and decision of the Executive Committee would be final.

Publication details in the Vancouver style with Author names, Title, Journal Name, Year, Volume, Issue and Page Numbers under the following headings.

A. Research Article

Name of Publication	Name of Journal	Index in Scopus/Pubmed/web of Science & UGC care list of Journal	Impact factor of Journal	Citation Index, H Index of Article

B. Book or Chapter

Book or Chapter	ISBN No.

LIST OF DOCUMENTS

1. Covering letter with Advertisement date
2. Application form
3. Registration Certificate – MSDC
4. Registration Renewal for current year
5. Date of Birth (Birth Certificate/Age Nationality/Driving License)
6. School /College Leaving Certificate
7. Cast Certificate (If applicable)
8. Cast Validity (If applicable)
9. Non-Creamy layer Certificate for current year (If applicable)
10. U. G. Degree
11. P. G. Degree
12. MS-CIT/ Computer knowledge basic as per St. Govt. Rule
13. Previous experience certificate
14. Relieving letter
15. MUHS / Other University Approval letter (if applicable)
16. MUHS / Other University PG Recognition (if applicable)
17. Recognition as Ph.D Teacher (if applicable)
18. Name Change Certificate (Gazette copy/Affidavit/Marriage certificate)
19. Appointment & Joining (if applicable)
20. Teacher Training Program Attended Certificate
21. Research Methodology Attended Certificate
22. List of publications along with articles (As per DCI requirement)
23. Aadhar card
24. Residential Proof (MTNL Bill/Electricity bill/Agreement/Passport)
25. PAN Card
26. Form -16 last three years (If applicable)

- **Note: All documents should be self attested**