



MAHATMA GANDHI MISSION'S DENTAL COLLEGE & HOSPITAL
Accredited by NAAC with 'A' Grade
Junction of NH-4 and Sion Panvel Expressway,
Sector-01, Kamothe, Navi Mumbai- 410 209
E-Mail ID: mgmdchiqac@gmail.com

Tel: 91-227433185

Tel: 022-27436604

NO.MGM/DCH/IQAC/005 /2021

Date: 15 /02 /2021

Minutes of the IQAC committee meeting held on 11th February 2021

The meeting was attended by the following members of the IQAC MGMDCH:

- | | | |
|---------------------------|---|---------------------|
| 1. Dr. VanithaShenoy | - | Chairperson |
| 2. Dr. Srivalli Natarajan | - | Coordinator |
| 3. Dr. SudhirKadam | - | Member (Management) |
| 4. Dr. Jigna Pathak | - | Member (Faculty) |
| 5. Dr. VineetKini | - | Member (Faculty) |
| 6. Dr. Padmakar Baviskar | - | Member (Alumni) |
| 7. Dr. Pareeksit Bagchi | - | Member (Student) |
| 8. Mr. Birendra Kumar | - | Member (Admin) |
| 9. Mr. RajnikanthNalawade | - | Member (Librarian) |

Dr. Nitin Kadam, Dr. P. M. Jadhav, Dr. Paresh Thakkar and Mrs. Shobha Karnik had indicated their inability to attend the meeting due to personal reasons.

The following were the agenda points for the IQAC meeting held on 11th February 2021 at the conference room, ground floor, MGM Dental College and Hospital, Kamothe at 10:30 AM.

1. Confirmation of the minutes of the previous meeting held on 1st January 2021.
2. Action taken report on the minutes of the previous meeting held on 1st January 2021.
3. Financial Approval of Research Budget Proposal.
4. Approval of Library Budget
5. Approval of Funds for Value added Courses.
6. Approval and Sanction of Infrastructure for Oral Pathology.
7. Proposal for Subscription of Online Platform.
8. Days Celebration Fund.
9. Any other matter with permission of the chair.

Minutes of the meeting:

Agenda 1: Confirmation of the minutes of the previous meeting held on 1st January 2021.

The minutes of the previous meeting were read out by the Coordinator Dr. Srivalli Natarajan and were confirmed by all the members of the IQAC.

Agenda 2:

Action taken report on the minutes of the previous meeting held on 1st January 2021.

Agenda Point Discussed	Action Taken	Current status
Approval of AQAR for July 2019 to June 2020	The AQAR for the year July 2019 to June 2020 was presented in the IQAC meeting held on 01.01.2021. The suggestions and Feedback by the IQAC on the AQAR were noted and Amended AQAR to be uploaded.	Action Under process
Internal Assessment & university performance Comparison Audit	The Results of the Summer 2020 MUHS university examination are awaited. The Internal Assessment comparison and analysis to be done after declaration of the Same.	Action Pending
NAAC Sponsored Workshop	Mrs. Pious from Ruia college to be contacted and Non-sponsored workshop on quality initiatives to be organized.	Action Pending
Curricular feedback and Students Satisfaction Survey	<ul style="list-style-type: none"> • The Curricular Feedback analysis from all stakeholders and Students Satisfaction Survey was presented and Discussed in The HOD meeting held on 4th February 2021 and suggestions were given to improve based on the feedback. • The suggestions to be sent to the MUHS were discussed and conveyed to the departments to prepare the same for submission to the MUHS. • It was resolved that a Meeting of all the Faculty to be held to present the Feedback analysis and sensitize them to the importance of the feedback. • The Faculty will further sensitize their mentees through the mentor- mentee system for filling the feedback and ensure more than 85% participation of students in the Feedback. 	Action Under Process
Communication skills	The I BDS Orientation programme was held on 03/01/2021 , however as the admission dates have been extended till 18 th February 2021, it has been planned to have the Communication Skills Workshop after the Admission process is complete and full strength of students join.	Action Pending

Value Added Courses Total 25 VAC should be conducted in a year.	Total 19 VAC have been formulated with schedule, syllabus and duration. The Proposals for the same are to be presented to the IQAC on the Meeting to be held on 11/02/2021	Action Under Process
Media Room Facility Media Room Facility is under development in MGMIHS	Media Room Incharge Dr. Avinash Narayangaonkar has submitted proposal for Dental Photography VAC and will be presented in the IQAC on the Meeting to be held on 11/02/2021	Action Under Process
Extension activities. No Camps were held due to pandemic in 2020. Plan for extension activities for the year 2020-21 to be laid out.	Department of Public Health Dentistry has been communicated to arrange Extension Activities while following all COVID-19 Precaution. Acquirement of Letters of appreciation to be sought from local bodies/ Societies has also been conveyed.	Action under process
Inventory of computers	Condemnation of Non-working computers under process after which Purchase of 16 new computers will be done through central purchase committee	Action under process
Gender Sensitization Programme Members suggested to contact Dr. Swati Shiradkar, MGM, Aurangabad and conduct regular programs.	Gender Sensitization webinar by Dr. Swati Shiradkar was conducted by IQAC on 20 th January 2021. 145 participants including Faculty and students attended the webinar	Action Complete
HMS for Dental College	It was Resolved that Mr. Makhijani to Follow up with the company to complete the process and arrange demonstration of HMS to faculty and staff of dental college so that the existing features can be explained and customization if any required can be suggested. Mr. Makhijani to Dedicate a Day per week to Dental College to oversee timely updates of activities, circulars, results etc. on the website as per NAAC requirements.	Action Pending
Research Budget- Research fund allocation as per budget of College to be formulated.	The Proposals for the Research Budget have been formulated and to be presented to the IQAC on the Meeting to be held on 11/02/2021	Action under process
Publications: Improve number of publications of Staff. Publications in Indexed Journals to be emphasized.	It has been conveyed to the Faculty to publish more and in indexed journals.	Action Under Process

Discussion of new AQAR format applicable from 2021-2022.	A meeting with Mr. Vishnu Patil was conducted on 11/01/2021 and current AQAR discussed. The Suggestions given were incorporated wherever feasible in the AQAR for 2019-20 which is now ready for uploading.	Action under process
	The New AQAR format applicable from 2021-2022 is to be discussed with Mr. Vishnu Patil in a separate meeting to be conducted during his next visit.	
Induction of New Members	Dr. Pareekshit Bagchi to be appointed as a student nominee member in place of Dr. Padmakar.	Action Completed
	Dr. Padmakar Baviskar has been appointed as Alumni Member in place of Dr. Sankalp Bhandarkar.	
MOU with IIT Mumbai for research support and execution.	MOU with IIT Bombay has been drafted and has been forwarded to IIT for further Processing.	Action under process

Agenda 3: Financial Approval of Research Budget Proposal.

The Following was the research budget which was proposed based on the income Expenditure statement of the institution.

Research budget

Sr. No.	Research head	Total no. of beneficiaries (approx.)	Amount per beneficiary	Total
1.	UG short study project	40	Rs. 5000/-	Rs. 2,00,000/-
2.	PG dissertation	18	Rs. 10000/-	Rs. 1,80,000/-
3.	PG short study project	18	Rs. 10000/-	Rs. 1,80,000/-
4.	Faculty research project	50	Rs. 25,000/-	Rs. 12,50,000/-
5.	Publication in pubmed/ scopus/web of science/UGC approved journals (faculty)	25	Rs, 10,000/-	Rs. 2,50,000/-
6.	Conference attended (on paper presentation)	30	Rs. 20,000/-	Rs. 6,00,000/-
7.	Awards (faculty)			
	- Max. paper publication	01	Rs. 10,000/-	Rs. 30,000/-
	- Highest impact factor journal	01	Rs. 10,000/-	
	- Highest citation	01	Rs. 10,000/-	
Total				Rs. 26,90,000/-

In order to promote research culture as well as motivate the faculty and ensure participation of all the faculty in the research project and to make sure that every research culminates in a publication it was suggested by Dr. S. N. Kadam that instead of awarding publication grants to individual faculty it would be better to award increment in salary based on the number of publications contributed by each faculty member. The following is the approved research budget proposal.

Sr. No.	Research head	Total no. of beneficiaries (approx.)	Amount per beneficiary	Total
1.	UG short study project	40	Rs. 5000/-	Rs. 2,00,000/-
2.	PG dissertation	18	Rs. 10000/-	Rs. 1,80,000/-
3.	PG short study project	18	Rs. 10000/-	Rs. 1,80,000/-
4.	Faculty research project	50	Rs. 25,000/-	Rs. 12,50,000/-
5.	Conference attended (on paper presentation)	30	Rs. 20,000/-	Rs. 6,00,000/-
6.	Publication In Indexed Journal (Pubmed/ SCOPUS/ Web of Science/ UGC care List.)	As Applicable based on the below norm (per year)		
		No Publication	No Increment	
		1 publication	1% increment	
		2 publication	2% Increment	
		3 and above publications	3% Increment	

Agenda 4: Approval of Library Budget

The following library budget proposal submitted for 2020-21 was approved.

Library Budget Proposals for 2020-2021

(1st April 2020 to 31st March 2021)

NON-PLAN

A. Journals, Publications, & Databases

(Amount in Lac)

1. Subscription of National Journals for 2021	02.25
2. Subscription of International Journals for 2021	58.65
3. Newspapers	00.10
4. Publications	06.00
5. EBSCO Doss Databases	07.15

B.

i.	Binding of Publications,	01.00
ii.	Library Stationary items (spine labels, catalogue cards, Printer Cartridges, Books Pockets, Library cards etc.)	00.18
Total:		75.33

PLAN**Miscellaneous**

I	Equipments & Supplies	00.46
II	Repairing of Computer tables & wooden chairs of U.G e-Library	00.23
Total:		00.69

Grand Total: [Non-plan (+) Plan] 76.02

Agenda 5: Approval of Funds for Value added Courses.

The following VAC as per the detailed syllabus submitted were approved for execution. Course on HAM Radio and Morse Code proposed by Dept of PHD will need to clarify on seeking police permission, if any required for conduct of such a course in an institution.


The allocation of Rs. 10,000/- per Course amounting to Approximately 2.3 Lakhs was approved as a Budget for conduct of VAC subject to Approval by IQAC of the details of Expenditure.



Value Added Courses – 2021


Sr. No.	Department	Target Group	Name of Value Added Course
1.	Conservative Dentistry	Interns	Software Application in Dentistry
2.	Conservative Dentistry	II BDS	Ergonomics in Restorative Dentistry
3.	Prosthodontics	Interns	Basic course in Implantology
4.	Prosthodontics	II BDS	Tooth preparation for fixed dental prosthesis
5.	Oral Pathology	III BDS	Forensic Odontology
6.	Oral Pathology	I BDS	Tissue processing in histopathology
7.	Oral Surgery	Interns	Medical/Dental Jurisprudence
8.	Oral Surgery	IV BDS	Exam preparation and Anxiety Management
9.	Periodontics	IV BDS	Exam preparation and Anxiety Management
10.	Periodontics	Interns	Effective research paper and scientific publication writing.
11.	Orthodontics	Interns	NemoCeph in diagnosis and treatment planning
12.	Orthodontics	Interns	Stay fit stay agile.
13.	Pedodontics	Interns	Inhalation sedation in Dentistry.
14.	Pedodontics	Interns	Versatile pressure moulding appliances in dentistry.
15.	Oral Medicine & Radiology	Interns	Yoga – The journey of the self to the self

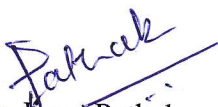
Agenda 9: Any other matter with permission of the chair.

1. Maintenance of Equipments: It was suggested that AMC may be done wherever possible otherwise the Dean can sanction for repairs.
2. It was emphasized that atleast 2 Centres of Excellence should be established which are unique to the institute


Dr. Srivalli Natarajan
Coordinator




Dr. Sudhir Kadam
Member Management


Dr. Vanitha U. Shenoy
Chairperson


Dr. Jigna Pathak
Member


Dr. Vineet Kini
Member


Mr. Birendra Kumar
Member


Mr. Rajnikant Nalawade
Member


Dr. Padmakar Baviskar
Member


Pareeksit Bagchi
Member